

MINUTES of Eastern Illinois University PSI CHI Executive Meeting

Meeting Date 02/10/2016

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**Call to order:** An executive meeting of Psi Chi, was held in Physical Science building, Charleston, Illinois. The meeting convened at 6:00 pm.

**Members not in attendance:** Quincy Knolhoff (Treasurer)

**Approval of minutes:** Motion was made by Dr. Brito, and seconded to approve the minutes by Natalie Goodwin for the 02/10/16 meeting.

**Announcements:** The alumni panel on 02/03/16 went well last week. Dr. Ahmed is the new Psi Chi advisor starting next semester so please welcome her to the meeting.

**Officers' reports:**

President –

- Induction planning has been going well for next week. Anna has the bios done so they will be e-mailed to the executive members soon. Certificate holders still need to be purchased. Executive officers should be at inductions at 5:30 next week.
- The GRE panel will be on March 2<sup>nd</sup> and nominations will also take place that meeting. There should be plenty of members who have taken the GRE to give tips to other members. Brito will not be in attendance at the GRE meeting.

Vice president –

- Will not be able to make it to inductions on 02/17/16 due to a swim meet.
- Has been researching food options for the Banquet. May do an Italian buffet that would include different pastas, bread, salad, and beverages. Would be around \$13-\$15 with the silverware, place setting, etc. included. Could also do coffee, tea, and desserts.
- No funding for the banquet will be provided this year. May be able to subsidize Psi Chi members with a fundraiser.
- There are 5 members on the banquet committee so far.

Secretary –

- Will need to arrange an after-commencement committee once the new members have been inducted.
- Needs to e-mail Maliya Smith that she is no longer considered "active" in Psi Chi.

Treasurer –

- Not in attendance

Fundraising Chair –

- Researched some fundraiser ideas to help members pay for the banquet. The fundraising ideas included: gourmet popcorn, Show me dough (butter braids, cookie dough, and pizza), Candy bars, and Pizza Hut Cards.
- Leaning towards selling chocolate because members would pay \$20 to sell 20 candy bars for \$1 and would receive 50% of the profit made.
- Also thinking about maybe making scarves and having everyone sell one for \$15.
- No one has volunteered to help with coffee and cookies yet.

Advisor –

- Someone will need to pick up certificates and pins from Brito's mailbox for the new members before inductions.
- Remind members what their duties are as liaisons to get them to do more work. Maybe some duties could be combined such as the historian and social media role.
- Still needs to work on the by-laws.
- May need to move the coffee and cookies on April 1<sup>st</sup> to April 8<sup>th</sup> due to a science fair.

**New Business:** The next meeting on February 17<sup>th</sup> will be inductions for new members in room 2120. We will be inducting 8 new members: Jessica Brown, LeAnn Brown, Eleanor Crouse, Jenna Dietz, Emma James, Ariel O'Neal, McKenna Smith, and Kenna Ziegler.

**Adjournment:** The meeting was adjourned at 6:50 pm.

Natalie Goodwin,  
Psi Chi Secretary  
02/10/16