

## MINUTES of PSI CHI EXECUTIVE MEETING

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**Meeting date: 4/1/15**

**Call to order:** An executive meeting of Psi Chi, was held in physical science building, Charleston, Illinois on, April 1, 2015. The meeting convened at 6:05 pm.

**Members in attendance:** President - Emily Rardin, Kirsten Taylor - Secretary, Christina Bound - Vice President, Maggie Perry - Treasurer, and Dr. Brito - Faculty Advisor.

**Members not in attendance:** Stephen Simpson - Fundraising Chair

### Officers' reports:

President –

- Next meeting – elections, see advisors report.

Vice president –

- Banquet – the powerpoint is made. Christina consulted others in the psychology department to compile facts about color. A playlist of “color music” to play at the banquet. Foam boards need to be still need to be made, as well as table and linen arrangements need to be made. A committee member needs to man the sign in table. Still need color bind boards and mini stoop tests.

Secretary –

- After-Commencement Reception committee –
  - Bookmarks - Anna has volunteered to draft something and meet with Dr. Haliemariam. She has emailed us the tentative book, and will look into getting ones made at the Union. She meet with HM, and HM would like to have it done sooner rather later.
  - Reserve room - Natalie has reserve the room.
  - Cake and punch - Quincy has volunteered to order the cake and punch. Call the Walmart see what the time frame is– sheet cake, half vanilla, half chocolate.
  - Picture board - Natalie and Bridgette have volunteered to take care of these
    - Email everyone on the graduating list to inform them about the reception.
- Cords – cords will be ordered. Kirsten will acquire a check from Maggie to order the cords.
- None meeting projects – coffee and cookies, special olympics, in meeting philanthropy, and committee membership.

Treasurer –

- The bulletin board has been updated.
- Take pictures at Special Olympics.

Fundraising Chair –

- Not in attendance.
- Tshirts – calculating the number of people who are buying a shirt. Friday Stephen will email everyone who didn't respond to the previous email asking for tshirt orders and ask if they want a shirt.

Advisor –

- Elections – remind members to be thinking about running for executive officers. Election's coordinator needs to be in attendance, and need to come with paper ballots.
- Student of the year and faculty member of the year – nominations (with explanation), and vote on the list. Limiting nominations to 5 faculty nominations from psi chi.

**Announcements:**

- Starting fall 2016, a degree in psychology will be offered online through EIU.
- Special olympics is the same day as the Hanft reception, so members need to be aware to request early times at Special Olympic.

**Adjournment:** The meeting was adjourned at 6:50 pm.

Kirsten Taylor,  
Psi Chi Secretary